

RESOLUTION NUMBER 2021-03

A RESOLUTION OF THE TOWN COUNCIL FOR THE TOWN OF WHITE SPRINGS, FLORIDA, APPROVING AND ADOPTING RULES AND POLICIES OF THE TOWN COUNCIL FOR THE TOWN OF WHITE SPRINGS, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the adoption of rules and policies governing the operation of the Town Council is necessary to the orderly and efficient operation of the Council; and

WHEREAS, the Town Council is authorized by section 2.06(b)6 of the Town Charter for the Town of White Springs, Florida, “[t]he Council shall have the power to create, establish and ordain such ordinances, by-laws and rules of order as they may deem necessary”; and

WHEREAS, the Town Council is authorized to adopt such rules by resolution pursuant to section 2.08 of the Town Charter.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF WHITE SPRINGS, FLORIDA, AS FOLLOWS:

Section 1: The Recitals set forth above are incorporated herein by reference and such recitals are adopted as findings of fact.

Section 2: The Town Council hereby accepts, approves, and adopts the RULES OF DECORUM and RULES FOR PUBLIC PARTICIPATION, as attached hereto as Exhibit “A”.

Section 3: This Resolution and the rules and policies adopted hereunder shall become effective upon adoption of this Resolution and its execution by the Town Mayor.

PASSED AND DULY ADOPTED by the Town Council, Town of White Springs, Florida, this 12th day of October 2021.

TOWN COUNCIL
TOWN OF WHITE SPRINGS, FLORIDA

ANITA RIVERS, Mayor

ATTEST: _____
Audre' J. Ruise, Town Clerk

APPROVED as to Form and Legality

Joel Foreman, Town Attorney

EXHIBIT “A”

TOWN COUNCIL FOR THE TOWN OF WHITE SPRINGS, FLORIDA

RULES OF DECORUM

1. Town councilors, Town staff, members of the public, and any other person speaking during any meeting of the Council shall be respectful to the Council and all others and shall refrain from making personal attacks of any kind. Any person who becomes disorderly or fails to confine remarks to the identified subject or business at hand shall be cautioned by the presiding officer and given the opportunity to conclude remarks on the subject in a decorous manner within the designated time limit. Any person failing to comply as cautioned may be found to be out of order. An individual found to be out of order shall not address the Council for the remainder of the meeting unless permission is granted by a majority vote of the Councilors present.
2. If an individual is found to be out of order, he or she shall immediately relinquish the podium. If the person does not do so, he or she may be subject to removal from the meeting room.
3. Order shall be observed while meetings are in session. Clapping, cheering, heckling, or verbal outbursts in support of or opposition to a speaker or his or her remarks will be out of order. Interruptions of any kind will not be permitted. All attendees shall come to order when called upon to do so by the presiding officer. Failure to come to order may result in removal of the individual or individuals determined by the presiding officer to be disrupting the meeting. Persons exiting the meeting while in session shall do so in a quiet and courteous manner.
4. In the interest of public safety, no signs or placards shall be mounted on sticks, posts, poles or similar structures. Any other signs, placards, or banners shall be displayed so as not to disrupt meetings or interfere with public view of Council business.

Adopted by Resolution 2021-03

TOWN COUNCIL FOR THE TOWN OF WHITE SPRINGS, FLORIDA

RULES FOR PUBLIC PARTICIPATION

The Town Council recognizes the value and benefit of orderly participation of citizens during public meetings. To ensure a fair opportunity for all citizens to participate, the following rules and procedures shall apply to all citizen participation during meetings, public hearings, and workshops. These rules are supplemental to the Council's rules regarding decorum.

Public Comment at Workshops. Time shall be allotted at the conclusion of each workshop item for public comment. When called upon by the presiding officer and prior to making comment, the speaker shall approach the podium, identify him- or herself, state a place of residence, and state whether the speaker represents anyone other than him- or herself. The remarks of each speaker may be up to five (5) minutes. The presiding officer shall have discretion to afford additional time to any speaker.

Public Comment on Discussion and Action Agenda Items or the Consent Agenda. Each person who wishes to address the Council regarding a Discussion and Action Agenda Item or the Consent Agenda shall complete *one comment card for each item* and submit the card or cards to staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order. When called upon by the presiding officer and prior to making comment, the speaker shall approach the podium, identify him- or herself, state a place of residence, and state whether the speaker represents anyone other than him- or herself. Speakers should speak clearly into the microphone. Although free to ask questions of the Council and staff, speakers are reminded that meetings are not a forum for debate between the Councilors or staff and the public and that responses, if any, shall be directed through the presiding officer. **The remarks of each speaker may be up to five (5) minutes.** The presiding officer shall have discretion to afford additional time to any speaker.

Citizen Comment. Each person who wishes to address the Council during the Public Comment portion of the Agenda shall complete a comment card and submit the card to staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order. When called upon by the presiding officer and prior to making comment, the speaker shall approach the podium, identify him- or herself, state a place of residence, and state whether the speaker represents anyone other than him- or herself. The remarks of each speaker may be up to five (5) minutes. The presiding officer shall have discretion to afford additional time to any speaker.

Adopted by Resolution 2021-03