

**SPONSORS**  
**TOWN OF WHITE SPRINGS**  
**AND**  
**STEPHEN FOSTER FOLK CULTURE**  
**CENTER STATE PARK**

# **"Breakfast with our Vets"**

## **Celebration Program**

**LOCATION: NATURE AND HERITAGE**  
**TOURISM CENTER, WHITE SPRINGS, FL**

**DATE: NOVEMBER 11, 2021**

**TIME: 9:00AM-10:30AM**  
**BREAKFAST SERVED**  
**11:00AM**  
**VETERANS PROGRAM**

**GUEST SPEAKER:**

**DR. LAWRENCE DAVIS,**  
**RETIRED LT. COLONEL**





TOWN OF WHITE SPRINGS  
December 10, 2021

# Christmas PARADE

Begins at 6:00pm



**Line-up at Bailey Ogburn Field  
at 5:00 pm**

**Festival of Lights - Stephen Foster  
State Park**

**10  
DEC**

**FOR MORE INFORMATION CALL TOWN HALL  
386-397-2310**





**TOWN OF WHITE SPRINGS**  
*"On the Bank of the Suwannee River"*

**RESOLUTION 21-04**

**A RESOLUTION BETWEEN THE TOWN OF WHITE SPRINGS AND THE STATE DEPARTMENT OF TRANSPORTION FOR MAINTAINING THE RIGHT-OF-WAY ON STATE MAINTAINED HIGHWAYS WITHIN THE CORPORATE LIMITS.**

**WHEREAS**, it is recognized that state-maintained highways extend through the Town of White Springs, and;

**WHEREAS**, the Town of White Springs desires to maintain portions of these state roads in order to improve the appearance of the town and;

**WHEREAS**, it is the desire of the State of Florida ("State") to compensate the Town of White Springs for maintaining these rights-of-way.

**NOW THEREFORE, BE IT RESOLVED** by a vote of \_\_\_ for \_\_\_ against, the Town Council at its regular meeting held inside the White Springs Council chamber, White Springs, Florida on November 9, 2021 at 6:30 PM an agreement for maintenance with the State Department of Transportation was approved wherein the State will pay the Town of White Springs, Florida an annual fee of Twelve Thousand Dollars (\$12,000) for maintaining the right-of-way designated in the agreement.

**APPROVED AND ADOPTED** this 9<sup>th</sup> day of November 2021.

**Town of White Springs, Florida**

\_\_\_\_\_  
**ANITA RIVERS, MAYOR**

\_\_\_\_\_  
**AUDRE' J. RUISE, TOWN CLERK**



**STATE REVOLVING FUND  
AMENDMENT 2 TO LOAN AGREEMENT WW229041  
& GRANT AGREEMENT SG229042  
TOWN OF WHITE SPRINGS**

This amendment is executed by the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (Department) and the TOWN OF WHITE SPRINGS, FLORIDA, (Local Government) existing as a local governmental entity under the laws of the State of Florida. Collectively, the Department and the Local Government shall be referred to as "Parties" or individually as "Party".

The Department and the Local Government entered into a State Revolving Fund Loan Agreement, Number WW229041 & Grant Agreement SG229042, as amended; and

Loan repayment activities need rescheduling to give the Local Government additional time to complete construction.

Certain provisions of the Agreement need revision and provisions need to be added to the Agreement.

The Parties hereto agree as follows:

1. Section 1.01 of the Agreement is amended to include the following definition:

"Final Unilateral Amendment" shall mean the Loan Agreement unilaterally finalized by the Department after Loan Agreement and Project abandonment under Section 8.06 that establishes the final amortization schedule for the Loan.

2. Section 8.06 of the Agreement is deleted and replaced as follows:

**8.06. ABANDONMENT, TERMINATION OR VOLUNTARY CANCELLATION.**

Failure of the Local Government to actively prosecute or avail itself of this Loan (including e.g. described in para 1 and 2 below) shall constitute its abrogation and abandonment of the rights hereunder, and the Department may then, upon written notification to the Local Government, suspend or terminate this Agreement.

(1) Failure of the Local Government to draw Loan proceeds within eighteen months after the effective date of this Agreement, or by the date set in Section 10.07 to establish the Loan Debt Service Account, whichever date occurs first.

(2) Failure of the Local Government, after the initial Loan draw, to draw any funds under the Loan Agreement for twenty-four months, without approved justification or demonstrable progress on the Project.

This Amendment 2 to Loan Agreement WW229041 & Grant Agreement SG229042 may be executed in two or more counterparts, any of which shall be regarded as an original and all of which constitute but one and the same instrument.

IN WITNESS WHEREOF, the Department has caused this amendment to the Loan Agreement to be executed on its behalf by the Secretary or Designee and the Local Government has caused this amendment to be executed on its behalf by its Authorized Representative and by its affixed seal. The effective date of this amendment shall be as set forth below by the Department.

for  
**TOWN OF WHITE SPRINGS**

\_\_\_\_\_

Mayor

Attest:

Approved as to form and legal sufficiency:

\_\_\_\_\_

Town Clerk

SEAL

\_\_\_\_\_

Town Attorney

for  
**STATE OF FLORIDA**  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**

\_\_\_\_\_

Secretary or Designee

\_\_\_\_\_

Date



**TOWN OF WHITE SPRINGS, FLORIDA  
PUBLIC FACILITY USE AND RENTAL AGREEMENT**

Event name: \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Renter: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Address: \_\_\_\_\_  
*City State Zip Code*

E-Mail Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Expected attendance:  1-50 people  51-100 people  
 101-150 people  151-200 people  
 Other: \_\_\_\_\_ people

For any event with more than 50 people present, one security person must be present at the event for each additional 50 people anticipated. Security must be present at all times and provided at the Renter's expense. If anticipated attendance is exceeded, it is the Renter's responsibility to ensure additional security is added each time these thresholds are exceeded.

Will admission be charged for entrance into the event?  Yes  No

Is a fee waiver\* requested?  Yes.  No.

*\* Fee waivers may only be granted in the discretion of the Town Council to not-for-profit organizations providing events that the Council finds serve a legitimate public purpose.*

This agreement provides for use of the following Town of White Springs facility or facilities:

\_\_\_\_\_  
\_\_\_\_\_

Set up for this event may commence no sooner than \_\_\_\_\_ at \_\_\_\_\_  
*Date Time*

Event must conclude no later than \_\_\_\_\_ at \_\_\_\_\_  
*Date Time*

Renter must be off premises\* no later than \_\_\_\_\_ at \_\_\_\_\_  
*Date Time*

*\* There is a charge of \$150 per hour, rounded up to the next hour, for every hour the Renter remains on premises after the agreed upon departure date and time.*

Renter shall provide for the following:

- Any permits or licenses applicable to the proposed event or activities. The Town shall not apply for or obtain any permits on behalf of any Renter or Organization.
- Liability Insurance coverage totaling \$1,000,000.00 showing the Town of White Springs, Florida as additional insured and covering the relevant event and time period.

All Checks/Money Orders need to be made payable to: The Town of White Springs, Florida

Full refunds will be given to cancellations with a 30-day notice. Cancellations noticed less than 30 days but more than 72 hours before the event date will receive a 50% refund. Refunds will not be issued for cancellations made less than 72 hours before the event commencement date and time.

Renter shall abide at all times with the Town's rules under this agreement.

*Renter shall provide any other persons involved in organizing this event with a copy of these rules. No changes will be made to this agreement or these rules without the mutual consent of the Town Council and the responsible party. This is a non-assignable agreement and the party signing as Renter below (or a representative if the renter is an organization) must be present at the event at all times.*

## **RULES**

**IT IS THE RENTER'S RESPONSIBILITY TO ENSURE ALL GUESTS ON THE PREMISES DURING THE SETUP, EVENT, AND CLEANUP ADHERE TO THESE RULES.**

**All setup is the responsibility of the Renter.** The Town shall permit the Renter reasonable advanced access to the premises for purposes of set-up prior to the event commencement. It shall be within the Town's discretion to limit the amount of time for set-up as conforms to the Town's best interest.

Renter shall designate a representative to meet with a Town of White Springs representative to coordinate a time for key pick up and hand off of the rented premises prior to the event commencement date and time. This individual will also be responsible to the Town for any issues that arise before, during, or after the event, and therefore this individual must be available to answer calls at all times.

Designated representative: \_\_\_\_\_

Telephone: \_\_\_\_\_

Renter shall remove all trash, food, and debris prior to the deadline for leaving the premises. The Renter must bag all garbage and place in a dumpster or other proper receptacle in a neat and orderly fashion.

Any tables, chairs, or benches should be free of debris and cleaned before the off-premises deadline.

In the event any property of the Town is damaged or lost, the Renter shall be charged a fee in an amount sufficient to correct the damage or replace the lost property. Such amounts shall be deducted from any deposit refund. If the deposit is insufficient to cover these amounts Renter shall pay the same upon demand by the Town.

The Town reserves the right to terminate this Agreement and any event shall immediately conclude if a violation or violations of these rules is found to persist and the Renter does not take immediate steps to correct said violation or violations.

The Town is not responsible for any loss or inconvenience to the Renter caused by any electrical power failure or interruption of service.

All music must cease by midnight the day of the event. All music or amplified sound equipment must be kept at or below levels so as not to disturb adjoining businesses or residences. Failure to abide by this rule may result in immediate termination of the event. Bands and amplified sound systems must be located only in areas approved by the Town.

No illegal drugs may be brought onto, kept, or consumed on the premises.

No fires or open flames of any kind are permitted.

Renter shall ensure no one climbs or swings from gates or fencing. Damage to gates or fencing shall be paid by the Renter.

No pets are permitted without the express consent of the Town Manager, except for service animals.

Climbing trees is not permitted.

Renter shall ensure that all children (those under the age of 18 years) are supervised

The Renter shall provide proof of compliance with local, state, and federal laws regulating the sale of alcoholic beverages. Renter shall provide proof that it has obtained an independent insurance policy covering the distribution of alcohol and shall name the Town of White Springs, Florida as an additional insured. Said policy must be in the minimum amount of \$1,000,000 coverage.

Only licensed bartenders may serve alcohol during events.

Security is required if alcohol is being served.

Failure to notify the Town of White Springs of alcohol consumption, sale, or provision will result in loss of deposit and legal action if needed.

Renter's responsibilities with respect to alcohol consumption, sale, or provision shall include, but not be limited to:

- No under-aged persons are to be served alcohol
- No obviously intoxicated or disorderly guests are served alcohol
- No sales of alcohol without required licensure

Decorations shall not be affixed using nails, staples, tape, tacks, glue or other adhesive materials and shall leave no trace upon cleanup and removal from the event site. All decoration must be removed on the day of the event.

Renter must bag all garbage and place in an appropriate receptacle.

Renter is responsible for picking up the litter from the parking area(s). This includes but is not limited to

bottles, cans, paper.

Renter is responsible for making sure guests do not damage any restroom facilities. The Town will inspect any facilities prior to the start of any event and after the event. The Renter will be held liable for any damages.

Any indoor venues are NO SMOKING areas per the Florida Indoor Clean Air Act.

In consideration of the Town's entering into this Agreement, the Renter does hereby agree to indemnify, save, and hold harmless the Town of White Springs, Florida, its officers, town councilors, staff, agents, and employees for loss of or damage to the property and from any and all liability for damages or injuries, or claims for damages or injuries, to any person or property suffered while on or arising during the use of the property and pay to the Town, upon demand, all damages, costs, expenses and attorneys' fees and costs that the Town may sustain, or become liable or answerable for, or shall pay, upon or in consequence of the use of the property by the undersigned, individually, or by the employees, licensees, guests, members and invitees of the undersigned or by any other person with the consent of the undersigned. No part of this Agreement shall be construed as a waiver of the Town's defenses of sovereign immunity pursuant to statute or common law.

**By signing below, Renter acknowledges Renter has fully read and understands this Public Facility Use and Rental Agreement and the Renter agrees to be bound by its terms. If signing for an organization, corporation, company, or other entity, the individual signing below attests that he or she is duly authorized to sign on behalf of said entity.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Organization Name (if applicable)

\_\_\_\_\_  
Title of Person Signing Agreement (if applicable)

**\*\*\* TOWN USE ONLY \*\*\***

Calendared as shown on agreement.

Proof of insurance received.

Representative contacted and meeting scheduled.

Proof of permits (if any) received.

Approved this \_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Town Manager

**CHANGE ORDER NO. 11**

PROJECT: DEP SRF I/I Correction (Sewer Rehabilitation)

DATE OF ISSUANCE: November 9, 2021 EFFECTIVE DATE: November 9, 2021

OWNER: Town of White Springs, Florida OWNER CONTRACT NO.: WW229041 / SG229042

CONTRACTOR: Art Walker Construction, Inc.

ENGINEER: Mittauer & Associates, Inc. ENGINEER'S PROJECT NO.: 1001-07-1

You are directed to make the following changes in the Contract Documents.

Description:

Final adjustment of quantities based on actual work installed/constructed in field

Reason for Change Order:

Allowing for adjustment of estimated quantities on Bid Form versus work performed and completed in field

Attachments (list documents supporting change):

M&A Final Adjustment of Quantities Spreadsheet 11-9-21

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>3,601,622.00</u>	Original Contract Times Substantial Completion: <u>330</u> Ready for final payment: <u>365</u> days
Net changes from previous Change Orders No. <u>0</u> to No. <u>10</u> \$ <u>84,521.06</u>	Net changes from previous Change Orders No. <u>0</u> to No. <u>10</u> <u>126</u> days
Contract Price prior to this Change Order \$ <u>3,686,143.06</u>	Contract Times prior to this Change Order Substantial Completion: <u>456</u> Ready for final payment: <u>491</u> days
Net Increase (Decrease) of this Change Order ( \$ <u>163,834.88</u> )	Net Increase (Decrease) of this Change Order <u>0</u> days
Contract Price with all approved Change Orders \$ <u>3,522,308.18</u>	Contract Times with all approved Change Orders Substantial Completion: <u>456</u> Ready for final payment: <u>491</u> days

APPROVED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: Tarah Weber  
Contractor (Authorized Signature)

Date: 11/9/21

Change Order No. 11 - Final Adjustment of Quantities  
 DEP SRF III Sewer Correction (Sewer Rehabilitation)  
 SRF Agreement No. WW229041  
 Town of White Springs, Florida  
 Mittauer & Associates, Inc. Project No. 1001-07-1  
 11/9/2021

Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Bid Amount	Final Quantity	Quantity Adjustment	Final Amount	Final Adjustment
1	Mobilization & General Conditions (limited to 5%)	1	LS	\$178,134.00	\$178,134.00	1	0	\$178,134.00	\$0.00
2	Erosion & Sedimentation Control	1	LS	\$13,000.00	\$13,000.00	1	0	\$13,000.00	\$0.00
3	Temporary Traffic Control	1	LS	\$100,620.00	\$100,620.00	1	0	\$100,620.00	\$0.00
4	Audiovisual Documentation	1	LS	\$3,000.00	\$3,000.00	1	0	\$3,000.00	\$0.00
5	8" PVC Gravity Sewer (Remove & Replace)								
a	0 ft to 6 ft Cut	2,820	LF	\$44.25	\$124,785.00	2,795	(25)	\$123,678.75	(\$1,106.25)
b	> 6 ft to 8 ft Cut	1,930	LF	\$55.25	\$106,632.50	1,904	(26)	\$105,196.00	(\$1,436.50)
c	> 8 ft to 10 ft Cut	530	LF	\$60.00	\$31,800.00	284	(246)	\$17,040.00	(\$14,760.00)
d	> 10 ft Cut	15	LF	\$66.75	\$1,001.25	24	9	\$1,602.00	\$600.75
6	12" PVC Gravity Sewer (Remove & Replace)								
a	0 ft to 10 ft Cut	130	LF	\$76.25	\$9,912.50	128	(2)	\$9,760.00	(\$152.50)
b	> 10 ft Cut	25	LF	\$83.25	\$2,081.25	24	(1)	\$1,998.00	(\$83.25)
7	15" PVC Gravity Sewer (Remove & Replace)								
a	0 ft to 14 ft Cut	40	LF	\$102.00	\$4,080.00	34	(6)	\$3,468.00	(\$612.00)
b	> 14 ft Cut	15	LF	\$125.00	\$1,875.00	15	0	\$1,875.00	\$0.00
8	8" DI Gravity Sewer (Remove & Replace) - 0 ft to 10 ft Cut	50	LF	\$110.25	\$5,512.50	40	(10)	\$4,410.00	(\$1,102.50)
9	12" DI Gravity Sewer (Remove & Replace) - 0 ft to 10 ft Cut	30	LF	\$201.50	\$6,045.00	20	(10)	\$4,030.00	(\$2,015.00)
10	8" PVC Gravity Sewer (New) - 0 ft to 6 ft Cut	20	LF	\$55.25	\$1,105.00	0	(20)	\$0.00	(\$1,105.00)
11	12" PVC Gravity Sewer (New)								
a	0 ft to 12 ft Cut	25	LF	\$82.25	\$2,056.25	20	(5)	\$1,645.00	(\$411.25)
b	> 12 ft to 14 ft Cut	45	LF	\$93.75	\$4,218.75	40	(5)	\$3,750.00	(\$468.75)
c	> 14 ft Cut	20	LF	\$116.75	\$2,335.00	29	9	\$3,385.75	\$1,050.75
12	Removal and Replacement of Unsuitable Soils	1,500	LF	\$30.75	\$46,125.00	1,154	(346)	\$35,485.50	(\$10,639.50)
13	Trench Safety Act Compliance	5,650	LF	\$7.75	\$43,787.50	5,357	(293)	\$41,516.75	(\$2,270.75)
14	Gravity Sewer Abandonment / Grout Fill								
a	8-inch	1,000	LF	\$14.00	\$14,000.00	0	(1,000)	\$0.00	(\$14,000.00)
b	12-inch	1,150	LF	\$18.25	\$20,987.50	0	(1,150)	\$0.00	(\$20,987.50)
15	Sewer Telescoping for Uninspected Gravity Sewer								
a	6-inch	400	LF	\$2.25	\$900.00	0	(400)	\$0.00	(\$900.00)
b	8-inch	1,500	LF	\$2.50	\$3,750.00	2,460	960	\$6,149.25	\$2,399.25
16	Mechanical Root, Tuberculation, and Deposits Removal								
a	8-inch	1,750	LF	\$11.00	\$19,250.00	1,692	(58)	\$18,612.00	(\$638.00)
b	12-inch	850	LF	\$13.75	\$11,687.50	829	(21)	\$11,398.75	(\$288.75)
17	CIPP Gravity Sewer Lining								
a	8-inch	10,600	LF	\$34.25	\$363,050.00	10,015	(585)	\$343,013.75	(\$20,036.25)
b	10-inch	30	LF	\$660.00	\$19,800.00	24	(6)	\$15,840.00	(\$3,960.00)
c	12-inch	3,680	LF	\$49.50	\$182,160.00	3,658	(22)	\$181,071.00	(\$1,089.00)
d	18-inch	20	LF	\$1,320.00	\$26,400.00	18	(2)	\$23,760.00	(\$2,640.00)

Change Order No. 11 - Final Adjustment of Quantities  
 DEP SRF I/I Sewer Correction (Sewer Rehabilitation)  
 SRF Agreement No. WW229041  
 Town of White Springs, Florida  
 Mittauer & Associates, Inc. Project No. 1001-07-1  
 11/9/2021

Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Bid Amount	Final Quantity	Quantity Adjustment	Final Amount	Final Adjustment
18	3-inch PVC Force Main, Including Fittings	850	LF	\$11.50	\$9,775.00	843	(7)	\$9,694.50	(\$80.50)
19	4' Dia. Sanitary Manhole (Remove & Replace)								
a	0 ft to 6 ft Cut	11	EA	\$3,285.00	\$36,135.00	11	0	\$36,135.00	\$0.00
b	> 6 ft to 8 ft Cut	8	EA	\$3,970.00	\$31,760.00	9	1	\$35,730.00	\$3,970.00
c	> 8 ft Cut	3	EA	\$4,695.00	\$14,085.00	2	(1)	\$9,390.00	(\$4,695.00)
20	5' Dia. Drop Sanitary Manhole (Remove & Replace)								
a	0 ft to 10 ft Cut	1	EA	\$5,265.00	\$5,265.00	1	0	\$5,265.00	\$0.00
b	> 14 ft Cut	1	EA	\$6,805.00	\$6,805.00	1	0	\$6,805.00	\$0.00
21	4' Dia. Sanitary Manhole (New) - 0 ft. to 8 ft Cut	1	EA	\$4,030.00	\$4,030.00	1	0	\$4,030.00	\$0.00
22	5' Dia. Sanitary Intercept Manhole (New) - 0 ft. to 6 ft Cut	1	EA	\$4,845.00	\$4,845.00	1	0	\$4,845.00	\$0.00
23	4' Dia. Sanitary Manhole (Remove) - > 10 ft Cut	1	EA	\$600.00	\$600.00	0	(1)	\$0.00	(\$600.00)
24	4' Dia. Sanitary Manhole (Abandon)								
a	0 ft to 6 ft Cut	3	EA	\$980.00	\$2,940.00	1	(2)	\$980.00	(\$1,960.00)
b	> 6 ft Cut	4	EA	\$1,195.00	\$4,780.00	0	(4)	\$0.00	(\$4,780.00)
25	Manhole Locate / Uncover & Raise to Grade	25	EA	\$1,330.00	\$33,250.00	15	(10)	\$19,950.00	(\$13,300.00)
26	Manhole Rehabilitation (Brick)								
a	Per Manhole	50	EA	\$1,320.00	\$66,000.00	48	(2)	\$63,360.00	(\$2,640.00)
b	Height of Manhole	300	VF	\$220.00	\$66,000.00	284.87	(15)	\$62,671.40	(\$3,328.60)
27	Manhole Rehabilitation (Precast)								
a	Per Manhole	50	EA	\$1,235.00	\$61,750.00	49	(1)	\$60,515.00	(\$1,235.00)
b	Height of Manhole	350	VF	\$176.00	\$61,600.00	330.08	(20)	\$58,094.08	(\$3,505.92)
28	Manhole Frame / Cover Replacement	15	EA	\$1,870.00	\$28,050.00	7	(8)	\$13,090.00	(\$14,960.00)
29	Manhole Floor Rebuild / Repair	6	EA	\$550.00	\$3,300.00	3	(3)	\$1,650.00	(\$1,650.00)
30	Manhole Watertight Inflow Insert	20	EA	\$585.00	\$11,700.00	16	(4)	\$9,400.00	(\$2,300.00)
31	Connections to Manhole								
a	New Gravity Sewer to Existing Manhole / Wetwell	3	EA	\$4,620.00	\$13,860.00	5	2	\$23,100.00	\$9,240.00
b	Existing Pipe to New Manhole / Wetwell	9	EA	\$1,925.00	\$17,325.00	5	(4)	\$9,625.00	(\$7,700.00)
c	New Force Main to Existing Manhole	1	EA	\$2,585.00	\$2,585.00	1	0	\$2,585.00	\$0.00
32	Sewer Services								
a	Single - Remove & Replace	75	EA	\$2,360.00	\$177,000.00	62	(13)	\$146,320.00	(\$30,680.00)
b	Single - New	7	EA	\$1,475.00	\$10,325.00	0	(7)	\$0.00	(\$10,325.00)
33	Cut Hammer Tap / Protruding Service	42	EA	\$275.00	\$11,550.00	23	(19)	\$6,325.00	(\$5,225.00)
34	Bridge Street Lift Station - Total Rehabilitation	1	LS	\$196,010.00	\$196,010.00	1	0	\$196,010.00	\$0.00
35	Kendrick Street Lift Station - Total Rehabilitation	1	LS	\$214,565.00	\$214,565.00	1	0	\$214,565.00	\$0.00
36	Master Pump Station - Total Rehabilitation	1	LS	\$445,585.00	\$445,585.00	1	0	\$445,585.00	\$0.00
37	Suwannee Springs Lift Station	1	LS	\$235,030.00	\$235,030.00	1	0	\$235,030.00	\$0.00
38	Stabilized Subgrade	14,380	SY	\$3.85	\$55,363.00	14,050.54	(329)	\$54,094.58	(\$1,268.42)

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 11/9/2021

Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Bid Amount	Final Quantity	Quantity Adjustment	Final Amount	Final Adjustment
39	Limerock Base								
a	6-inch	9,950	SY	\$9.10	\$90,545.00	9,672.99	(277)	\$88,024.21	(\$2,520.79)
b	8-inch	3,250	SY	\$11.00	\$35,750.00	3,228.00	(22)	\$35,508.00	(\$242.00)
40	Asphalt Concrete Pavement	1,060	Tns	\$106.25	\$112,625.00	1,287.36	227	\$136,782.00	\$24,157.00
41	Striping & Signage	1	LS	\$22,000.00	\$22,000.00	1	0	\$22,000.00	\$0.00
42	Kendrick Street Temporary Roadway	1	LS	\$29,125.00	\$29,125.00	1	0	\$29,125.00	\$0.00
43	Stabilized Roadway / Driveway	150	SY	\$11.00	\$1,650.00	410	260	\$4,510.00	\$2,860.00
44	Gravel, Limerock, or Shell Driveway	100	SY	\$27.50	\$2,750.00	0	(100)	\$0.00	(\$2,750.00)
45	Concrete Sidewalk / Driveway	300	SY	\$81.00	\$24,300.00	105	(195)	\$8,505.00	(\$15,795.00)
46	Storm Sewer Replacement								
a	15" CMP	60	LF	\$49.00	\$2,940.00	60	0	\$2,940.00	\$0.00
b	18" CMP	30	LF	\$46.25	\$1,387.50	30	0	\$1,387.50	\$0.00
c	24" CMP	40	LF	\$74.75	\$2,990.00	40	0	\$2,990.00	\$0.00
d	24" MES	2	EA	\$1,810.00	\$3,620.00	2	0	\$3,620.00	\$0.00
e	10' x 9' Box Culvert Cut / Repair	1	LS	\$3,465.00	\$3,465.00	1	0	\$3,465.00	\$0.00
47	Concrete Encasement and Specials	20	CY	\$845.00	\$16,900.00	12	(8)	\$10,140.00	(\$6,760.00)
48	Grassing								
a	Sodding	4,000	SY	\$2.95	\$11,800.00	8,903	4,903	\$26,263.85	\$14,463.85
b	Seed & Mulch	12,000	SY	\$0.40	\$4,800.00	12,000	0	\$4,800.00	\$0.00
49	Record Drawings & Project Closeout	1	LS	\$23,415.00	\$23,415.00	1	0	\$23,415.00	\$0.00
<b>BASE BID (Total of All Unit Price Bid Items) =</b>					<b>\$3,571,622.00</b>			<b>\$3,391,399.62</b>	<b>(\$180,222.38)</b>
50	Additive Alt. No. 1 Backup Pump for Master Pump Station	1	LS	\$30,000.00	\$30,000.00	1	0	\$30,000.00	\$0.00
<b>TOTAL BASE BID + Additive Alt. No. 1 =</b>					<b>\$3,601,622.00</b>			<b>\$3,421,399.62</b>	<b>(\$180,222.38)</b>



Change Order No. 11 - Final Adjustment of Quantities  
 DEP SRF III Sewer Correction (Sewer Rehabilitation)  
 SRF Agreement No. WW229041  
 Town of White Springs, Florida  
 Mittauer & Associates, Inc. Project No. 1001-07-1  
 11/9/2021

Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Bid Amount	Final Quantity	Quantity Adjustment	Final Amount	Final Adjustment
<b>CHANGE ORDER ITEMS</b>									
CO #1	Reduced Scope Quantities (Cancelled by CO #2)	1	LS	(\$307,062.50)	(\$307,062.50)	1	0	(\$307,062.50)	\$0.00
CO #2	Deletion of Change Order No. 1	1	LS	\$307,062.50	\$307,062.50	1	0	\$307,062.50	\$0.00
CO #3	Time Extension No. 1	-	-	-	-	-	-	-	-
CO #4	Water Main Relocate at Bridge and Jewett	1	LS	\$4,937.00	\$4,937.00	1	0	\$4,937.00	\$0.00
CO #5	Collins St Limerock Rework Scope	1	LS	(\$3,374.55)	(\$3,374.55)	1	0	(\$3,374.55)	\$0.00
CO #6	Bridge St Unsuitable Soils Removal & Replacement	720	LF	\$48.85	\$35,172.00	720	0	\$35,172.00	\$0.00
CO #7	Extra Long Lateral Install on River Street	1	EA	\$6,000.00	\$6,000.00	1	0	\$6,000.00	\$0.00
CO #8	Installation of MH Sections to Raise to Grade	1	LS	\$6,810.00	\$6,810.00	1	0	\$6,810.00	\$0.00
CO #9	Suwannee Springs LS Duke Energy Electric Service Invoice	1	LS	\$15,046.61	\$15,046.61	1	0	\$15,046.61	\$0.00
CO #10	Trenchless Removal of Gravity Sewer Cement/Conduit								
10.1	Mobilization	1	LS	\$2,737.50	\$2,737.50	1	0	\$2,737.50	\$0.00
10.2	Temporary Traffic Control	1	LS	\$1,380.00	\$1,380.00	1	0	\$1,380.00	\$0.00
10.3	Bypass/Flow Control	1	LS	\$4,600.00	\$4,600.00	1	0	\$4,600.00	\$0.00
10.4	Concrete Removal at Joints	12	EA	\$862.50	\$10,350.00	31	19	\$26,737.50	\$16,387.50
10.5	Protruding Conduit/Conflict Removal	1	EA	\$862.50	\$862.50	1	0	\$862.50	\$0.00
<b>TOTAL CHANGE ORDER AMOUNT =</b>					<b>\$84,521.06</b>				
<b>FINAL CONTRACT AMOUNT =</b>					<b>\$100,908.56</b>				
<b>FINAL ADJUSTMENT OF QUANTITIES (CHANGE ORDER No. 11) =</b>					<b>\$3,522,308.18</b>				
						<b>(\$163,834.88)</b>			





**Powell & Jones**  
Certified Public Accountants

Richard C. Powell, Jr., CPA  
Marian Jones Powell, CPA

1359 S.W. Main Blvd.  
Lake City, Florida 32025  
386 / 755-4200

✓ Fax: 386 / 719-5504  
admin@powellandjonescpa.com  
10/18/21 Mailed

To the Town Council and Town Manager  
Town of White Springs  
P.O. Drawer D  
White Springs, FL 32096

Dear Town Council:

We are pleased to confirm our understanding of the services we are to provide the Town of White Springs for the years ended September 30, 2020 and 2021. We will audit the financial statements of the governmental activities, the business-type activities, and each major fund including the related notes to the financial statements, which collectively comprise the basic financial statements of the Town of White Springs as of and for the years ended September 30, 2020 and 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of White Springs's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town of White Springs's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) General Fund Budgetary Comparison Schedule
- 3) OPEB Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the Town of White Springs' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards and State Financial Assistance

**Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Town of White Springs and other procedures we consider necessary to enable us to express such opinions. We will issue a



written report upon completion of our audit of the Town of White Springs's financial statements. Our report will be addressed to the Town Council of the Town of White Springs. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Town of White Springs is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in



scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of [Name of Governmental Unit] 's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Other Services**

We will also assist in preparing the financial statements and related notes of [Name of Governmental Unit] in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary





information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will assist in preparing all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Town of White Springs; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Powell & Jones CPAs and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request to federal and state agencies providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Powell & Jones CPAs personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal or state grantors. If we are aware that a federal or state awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately October 15, 2021 and to issue our reports no later than December 31, 2021. Richard C. Powell CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be as follows:

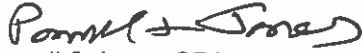
Fiscal year ended September 30, 2020	\$11,200
Fiscal year ended September 30, 2021	11,500

Our invoices for these fees will be rendered as work progresses and are payable on presentation. <sup>4</sup> The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.



We appreciate the opportunity to be of service to the Town of White Springs and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

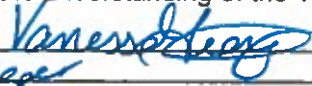
Very truly yours,




Powell & Jones CPAs

RESPONSE:

This letter correctly sets forth the understanding of the Town of White Springs.

Management signature:   
Title: Town Manager  
Date: October 12, 2021

Governance signature:   
Title: Mayor  
Date: 10/12/2021

